

# **EXHIBIT A**

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**UNITED STATES DISTRICT COURT  
NORTHERN DISTRICT OF CALIFORNIA  
SAN JOSE DIVISION**

IN RE: HIGH-TECH EMPLOYEE  
ANTITRUST LITIGATION

Master Docket No.: 11-CV-2509-LHK

THIS DOCUMENT RELATES TO:  
ALL ACTIONS

**CLASS ACTION**

**DECLARATION OF MELISSA  
BALDWIN, FOR HEFFLER CLAIMS  
GROUP, APPOINTED CLAIMS  
ADMINISTRATOR**

1 I, MELISSA BALDWIN, hereby declare:

2 1. I am employed as a Project Manager by Heffler Claims Group (“HCG”), the claims  
3 administrator in the above-entitled action. Our main office address is 1515 Market Street, Suite  
4 1700, Philadelphia, Pennsylvania 19102. My telephone number is (267) 765-7402. I am  
5 authorized to make this declaration on behalf of HCG and myself.

6 2. Heffler Claims Group has extensive experience in class action matters, having  
7 provided services in class action settlements involving antitrust, securities fraud, employment and  
8 labor, consumer and government enforcement matters. HCG provided notification and/or claims  
9 administration services in more than 700 cases.

10 3. HCG was engaged by counsel for the parties as the Claims Administrator to  
11 provide notification and other services in connection with the settlement reached in the above-  
12 captioned matter (the “Settlement”).

13 4. In order to perform the claims administration services as ordered by the Court,  
14 HCG anticipates the receipt of data files from the Defendants. These data files may include the  
15 following information for each Class Member that was employed by Defendant during the  
16 relevant Class Period: (1) full legal name, (2) social security number, (3) all known email  
17 addresses, (4) last known physical address, (5) dates of employment, and (6) associated base  
18 salary by date and relevant Class job title.

19 5. Due to the confidential and sensitive nature of the foregoing employment and  
20 personal information, HCG will expend great effort in securing and protecting the data. Numerous  
21 physical and logical policies and security controls are built into our infrastructure and applications  
22 allowing very granular, role-based security to be established, enforced and monitored. Examples  
23 include:

- 24 a) Application access is monitored and controlled using role-based functional security  
25 and activity logs. Access and functional controls are very granular, and each must  
26 be pre-authorized on a case-by-case basis by the Partner-in-charge of each case.



1 g) Server Room access is monitored and controlled by IT personnel. Key distribution  
2 is limited to IT operations and supervisory personnel only. All visitors are  
3 accompanied by authorized personnel. Activity is monitored by cameras.

4 h) The claims processing area is highly secured with key entry access.

5 i) Paper case files are secured in locked file rooms or cabinets, accessible by pre-  
6 authorized individuals only.

7 6. The above standard practice policies and controls have been instituted in securing  
8 and protecting confidential and sensitive data received and/or accumulated during the claims  
9 administration of over 100 securities, antitrust, consumer and employment matters handled by  
10 HCG.

11 7. HCG agrees that all sensitive data, including, but not limited to, Social Security  
12 Numbers and salary information, will be stored and maintained on a secure server at all times.  
13 The storage of this data on laptops or other mobile devices will be strictly prohibited.

14 8. HCG believes that these policies and controls are state of the art for data privacy in  
15 the industry.

16 9. In the history of our claims administration work, HCG has no record of any data  
17 breach and/or security incident in which sensitive, protected or confidential data has been copied,  
18 transmitted, viewed, stolen or used by an individual/entity unauthorized to do so.

19 10. HCG will destroy all data from this matter when the notice and claims  
20 administration process is completed.

21 I declare under the penalty of perjury, under the laws of the State of California, that the  
22 foregoing is true and correct and that this declaration was executed on October 25, 2013, at  
23 Philadelphia, Pennsylvania.

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26 MELISSA BALDWIN  
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